



DELBERT HOSEMAN
Secretary of State

PRE-REGISTRATION FORM

Municipal Election Officials Mandatory Certification Training, 2017 Municipal Elections—Make-up sessions. Please note that there will be no other sessions after March 14th.

PLEASE PRINT

Please pre-register for the session you wish to attend as space is limited; pre-registration is mandatory (submit one form for each person attending).

Pursuant to Mississippi Statute, all members of the Municipal Election Commission and Chairs or their designees of both Municipal Party Executive Committees are required to attend certification training. The Secretary of State's Office encourages the Municipal Clerk to attend training as well.

NAME: _____

MAILING ADDRESS: _____

CITY (That you represent): _____ **STATE:** _____

ZIP: _____

PHONE: _____ **SECONDARY PHONE:** _____

COUNTY: _____

EMAIL ADDRESS: _____

CHECK ONE OF THE FOLLOWING THAT DESCRIBES YOUR POSITION/TITLE:

_____ **CITY CLERK**

_____ **MUNICIPAL ELECTION COMMISSIONER**

_____ **DEMOCRATIC PARTY MUNICIPAL EXECUTIVE COMMITTEE MEMBER**

_____ **REPUBLICAN PARTY MUNICIPAL EXECUTIVE COMMITTEE MEMBER**

One Municipal Election Commissioner and one member from each Municipal Party Executive Committee from each municipality which utilizes the TSX Voting machine may attend the afternoon TSX Voting Device training session. The session will be held at the same location from 3-5 p.m.

Please indicate whether you will be the representative attending this session.

_____ **Yes** _____ **No**

ON THE FOLLOWING PAGE, PLEASE CHECK THE BLANK BY THE TRAINING SESSION YOU PLAN TO ATTEND:

- _____ **MARCH 7, 2017 FROM 9:00 AM – 5:00 PM (Registration must be received by Feb. 28)**
Itawamba Community College, Belden Center, 3200 Adams Farm Road, Belden
- _____ **MARCH 14, 2017 FROM 9:00 AM – 5:00 PM (Registration must be received by Mar 7)**
Brandon City Hall Conference Center - 1000 Municipal Drive, Brandon

PLEASE NOTE:

- **If you are unable to attend the training session in its entirety, you will not receive certification or may be asked to attend a subsequent make-up session to fulfill statutory obligation.**
- **All formal certificates will be mailed to your city clerk's office on completion of training.**
- **Lunch will not be provided by MSOS.**
- **Materials are only available on the MSOS website, and it is the responsibility of each attendee to print a copy and take it to training.**

Please fax, mail, or email your pre-registration form to the attention of:

Mary Beth Samsel
MS Secretary of State's Office
401 Mississippi Street
Jackson, MS 39205
Mary.Samsel@sos.ms.gov
Phone: (601) 359-6687
Fax: (601) 576-2545

Important: Pre-registration forms are due no later than the indicated deadline for registration (designated next to each session above). Please remember space is limited, so pre-registration is mandatory; be advised that sessions fill up quickly.